

BlueSky Charter School
HR Committee Meeting
Wednesday, October 12, 2016
2:00 PM

Location:

<https://join.me/alarsenjoinme>

Phone: 1-213-226-1066

Conference ID: 928-595-866

1. Call to Order

2. Roll Call – Paula Forbes, **Amy Larsen, Sara Neu, Jodi Helder, Angie Rackstraw, David Bjorklund, Dawn Mensing, John Mizeur, Julie Johnson**

3. Agenda:

I. Introductions of new members and overview of committee's charge

Neu welcomed new members to committee; Dawn Mensing, Julie Johnson, and John Mizeur and thanked Amy Chicoine for her service on the committee in the past.

Neu reviewed the HR Committee charge (role and responsibilities):

Creating practices to recruit highly qualified staff and retain staff. Review and update the staff handbook to reflect best practices within BlueSky regarding employment issues.

II. HR topics for the 2016-17 school year

Neu reviewed a list of items that the HR Committee might be discussing this school year and asked the committee to send any other topics to Neu or Larsen for addition to the agenda. The first priority will be establishing a recommendation to the board for health insurance coverage.

- Review health insurance bids
- Reevaluate internet/cell phone reimbursement rates/policy
- Staff interest in time off donation program
- Revise/create HR/Personnel policy as they come up
- Revise staff handbook as revisions come up throughout the year

The committee agreed that its next action item will be to review insurance bids when BlueSky receives them.

III. Meeting Dates

Committee discussed future meeting dates and consensus was to hold them on the second Wednesday of each month at 2:00 p.m. Meetings will not be held if there are no agenda items to discuss that month. Neu will send out meeting invites to committee members.

4. Recommendations

None

5. Adjourn

Future Meetings/Events Below:

November 9, 2016 2:00 p.m.