

BlueSky Charter School
HR Committee Meeting
Wednesday, May 11, 2016
2:00 PM

Location:

<https://join.me/alarsenjoinme>

Phone: 1-213-226-1066

Conference ID: 928-595-866

1. Call to Order

2. Roll Call – Paula Forbes, Amy Larsen, Amy Chicoine, Jodi Helder, Sara Neu, Dan Ondich

3. Agenda:

I. Review and approve updated version of the Employee Handbook.

Neu presented updates to the employee handbook that included formatting changes, rearrangement of sections, addition of language to provide clarity, and conforming consistency with board policy and law changes. HR Committee members provided feedback on the following sections: 1.3 Anti-Harassment Policy, 2.8 Employee Conflict Resolution Procedure, 2.11 Staff Development Policy, 2.12.13 Separation of Employment/Reference Policy, 3.0 Benefits Section. Neu will schedule another meeting before end of the school year to complete the review of the handbook.

II. Discuss members for the 2016-17 school year.

Larsen proposed that employees are asked to sign up for a committee at the all staff training in August. At that time, HR Committee members can choose to remain on the committee or change committees. All committee members were in favor.

4. Recommendations

5. Adjourn

Future Meetings/Events Below:

Will schedule another meeting before the end of the school year.