



Finance Committee Agenda

Date: 12/13/18

Time: 11:00 a.m.

Location: Google Hangouts (link below and also in the calendar invite)

[Join Hangouts Meet](#)

meet.google.com/ghh-kvza-hoa

Members: Jim Weiberg, Scott Brown, Amy Larsen, Dan Ondich, Renee Parcheta, Chris Peterson, Judy Pekarek, Amy Chicoine, Matt Schoenthaler, Julie Johnson

Finance Committee Responsibilities:

1. Review and recommend the annual school budget to be approved by the board of directors no later than their June meeting. Monitor the annual budget and recommend adjustments if needed to the board.
2. Review monthly account activities and balances.
3. Review the annual audit, and report findings to the board with any recommendations for board action.
4. Work with the Personnel and Human Resources committee for salaries and benefits.
5. Post meeting notices 72 hours in advance, and keep minutes of proceedings.

Agenda:

I. Financial Updates

A. Monthly Financial Statements (Scott Brown)

1. [November Financial Statement](#)

Brown reported that 42% of the fiscal year is complete with BlueSky's expenses at 37% which means we are slightly under budget with our spending at this time. There does not seem to be a need to revise the budget at this time as all expenses are tracking as they should. There are no cash flow concerns. Brown made note that the state is reporting a budget surplus. Therefore, we should be confident that there will be no need for a negative change to educational funding, such as additional hold back. Brown reported that prorated SPED funding may change by 2% because the overall state special ed spending exceeded projections. This would cause charter school reimbursement rate of 95% decrease to 93%.

Pekarek inquired about the state's perception of fund balance. For example, if we continued to maintain a fund balance of 30% or if we kept increasing the fund balance, would the state take

the funding away or have cause for a decrease in funding or other repercussions? Brown suggested that this would not be the case. However, if the school maintained a fairly high fund balance and did not have high student performance or show student success, the state might consider BlueSky not being fiscally responsible because we would not be spending money to improve student learning.

2. [Credit Card Statement](#)

Pekarek inquired what the staff conference JA was for. Schoenthaler noted it was the American Indian conference that Jennifer Anderson attended. Pekarek also inquired about the Liquid Assets expense. Larsen noted this was a coffee shop in St. Cloud where a working session was held with the Regional Centers of Excellence. Weiberg asked about the FB ads and if we received information about how effective those ads are versus the Google ads that we also pay for. Larsen noted we receive monthly reports which indicate the FB ads are out performing Google ads at this point. Partially because our website is not yet set up to maximize the Google search potential and also because the FB ads are more targeted.

B. **ADM/Enrollment Update (Amy Larsen)**

492.19 ADM as of 12/12/18 MARSS local report. The issues we were having with PowerSchool not accurately reporting our student count have been resolved. We are slightly over our cap of 500 student enrollments and are at capacity for our supplemental enrollments, also.

II. **Other Business/Questions**

A. **Audit summary (Scott Brown)**

- a. [Financial Statement](#)
- b. [Management Report](#)

Brown reviewed the Management Report noting that BlueSky had a clean audit with no findings. The audit showed BlueSky to be in compliance with all state accounting standards and there were no disagreements. Brown noted that the auditors looked at our accounting practices as a whole and viewed a random sampling of invoices, finance committee minutes, deposits, and financial statements among payroll documents and policies. The report shows that BlueSky's ADM has been stable and the fund balance increasing. Brown stated that all agencies are now required to include pension liability on our books in an effort to disperse the deficit of state funding to the pension programs.

Brown noted that p.15 of the Financial Statements and Supplemental Information document would be good to review as it provides graphics along with a summary of BlueSky FY18 financials.

III. **Recommendations to the Board**

None at this time.

Future Meetings:

Thursday, January 24 9:00 a.m.

Thursday, February 14 9:00 a.m.

Thursday, March 14 9:00 a.m.

Thursday, April 18 9:00 a.m.

Thursday, May 16 9:00 a.m.

Wednesday, June 19, 9:00 a.m.