

BlueSky Charter School
Board Meeting
DRAFT
Minutes
Wednesday, October 24, 2018
10:00 AM

Pursuant to due call and notice thereof, the board of director meeting of the BlueSky Charter School, 4082, was held on October 24th, 2018 at 10:00 AM. Roll call was taken with these members present: Forbes, Schempp, Kelbel, Johnson, Prekarek, Murphy, Stocco

Others present were: Amy Larsen, Renee Parcheta, Dan Ondich, Bill Blossom, Sara Neu, Matt Schoenthaler, Scott Brown

3. Approval of Agenda

Kelbel/ Forbes motion to approve

7-0 motion passes

4. Approval of Previous Board Minutes

4.1 Action - Approve board meeting minutes, September 26, 2018

Pekarek/Kelbel motion to approve

7-0 motion passes

5. Filing of Finance Claims - TAG, Scott Brown

September financials were reviewed being at 25% through the year. Our revenue as compared to budget are 23% and our expenditures are at 20% of budget. Expenditures as compared to last month are 9%. Brown noted that he expenditures would catch up. We are under budget by 5%, which is comparative to last year as well. Areas over budget supplies and materials, and contracted services, and capital expenditures. As a whole we are 20% of budget. Additional state aid hold back payment will come at the end of the month We expect no change to our 10% hold back. Slight chance the state may pro-rate special ed payment with final details coming in January. This may impact financials in the future. There are no cash flow concerns now through the end of the year. Prekarek inquired about the impact of possible special education funding changes. Brown states other funds may be used to provide support for special education students if necessary.

Schempp/ Johnson motion to approve

7-0 motion passes

6. Reports

6.1 Information- Finance Committee – Pekarek

Prekarek states the committee discussed the need to receive Free and Reduced Lunch forms from our students. Larsen state Angelique Moore is working to follow up on receiving Free and Reduced Meals form from students as they enroll as long as developing a process to ensure we get as many as possible.

6.2 Information- Curriculum Committee – Schempp

Schempp states the curriculum committee met and established MLA style guidelines that will be implemented school wide. SPED is moving forward with phase 2 of an English Concents course and getting that set up for launch. Competency based practices training will be held in December.

6.3 Information- HR Committee – Forbes

Neu states the HR committee met and discussed revising the time off plans for licensed staff. Currently 2

personal days are offered for licensed staff throughout the year. Several options were discussed to increase the amount of personal days for licensed staff. The idea of “Flex days” was discussed. The committee also discussed the idea of providing staff here for 5 years or longer the option to change 3 sick days into 3 personal days for a total of 5 personal days. We currently allow staff to accrue 400 sick hours. Blackout days are being considered as well so the students would not be impacted due to staffing shortages. HR committee will be refining the details for the proposed change at their next meeting.

6.4 Information- Director’s Report – Larsen

Larsen states enrollment is at 476 with 485 budgeted for. There are 15 new applications and 3 students awaiting schedules. Larsen reports a low level of drops, indicating we are retaining students. Larsen notes she is closely watching the enrollment number to monitor if a budget revision will need to be made. We have Supplemental students taking a combined 81 courses. Approximately 45 students are currently enrolled in the Supplemental program. Larsen, in regards to CenturyLink states she met with the new team October 3rd to develop new plan with a new project management team. Bill Blossom notes the original contract with CenturyLink was not a standard government contract. A complaint with the BBB has been filed. A Saint Cloud realtor has 4 more sites to show administration as we move forward with the project of a second site. The sixth grade expansion team is continuing to meet once a month. IQS submitted the sixth grade expansion plan to the state. A mission and vision have been created for the middle school expansion project. Goals and student improvement plan have been submitted to IQS but has not yet been approved. MDE School improvement plan and needs assessment and summary of needs are being worked on to be submitted to the Regional Centers of Excellence through MDE. We continue to work with Arcstone to improve our online presence. A meeting with the Arcstone team about upgrading to a new website that is more up to date, faster, and effective is scheduled. Videographer working with the marketing team to create a BlueSky video in the upcoming months.

6.5 Information- Student Activity/Updates – Schoenthaler

Student Days continue to be a success with a Halloween themed party being held for the month of October. An upcoming field trip is planned to the Anoka County Jail and 911 Center. We will be returning to SeaLife for a field trip in December.

6.6 Information- Assessment Updates/ IQS Goal Progress - Ondich

Ondich reports STAR assessment is being continued to used at intake. Intervention team is using the STAR assessment as well. Ondich notes this has been a successful tool to add on. NWEA MAP has been used to predict MCA scores successfully in the past but Ondich reports low participation this round of testing. IQS benchmark will not be met for math. We have a good chance we can meet our reading benchmark. Free and Reduced School Lunch sub category is being identified to receive support. Ondich reports we are doing better than a lot of other school with the new ESSA guidelines. Our NWEA MAP participation rate was around 70% for all grades. Attendance rate overall is 87%. Ondich notes that attendance rates have improved this year over last.

6.7 Information - Student Services Report - Parcheta

Parcheta reports there was an enrollment meeting to discuss how to streamline and speed up the process for incoming students. Work with Indigo continues and is going well. Social workers continue to do hands on trainings for Compassionate Schools. A number of new presentations and trainings are prepared for the year in regards to Compassionate Schools. We will also be reaching out to legislators to invite them to tour our campus and virtually tour a classroom.

Prekarek/ Kelbel motion to approve

7-0 motion passes

7. Consent Items

7.1 Action - Approve hire of Melissa Vang; 0.5 FTE, District Assessment Coordinator

Kelbel/Forbes motion to approve

7-0 Motion passes

8. Unfinished Business

9. New Business

9.1 Action - Approve revised Policy 3.1 Records Retention-Destruction
Legal definitions revised on the document.

prekarek/ Johnson motion to approve
7-0 motion passes

9.2 Action - Review Policy 3.3 Personal Computer Use for School Business
No changes. An opportunity to review. Schempp notes the anti-virus policy may be out of date due to current industry standards. A change to the policy is suggested to no longer need to be renewed All new staff currently sign the agreement.

Tabled until next meeting.

10. Board Training and/or Evaluation (working session, separate agenda)

11. Public Input

12. Adjourn at 11:10

Schempp/ Prekarek motion to adjourn

7-0 motion is approved

Future Meetings/Events Below:

Other: Next Board Election: May 2019