

BlueSky Charter School  
2051 Killebrew Drive, Suite 500  
Bloomington, MN 55425  
Regular Board Meeting  
Wednesday, October 30, 2024  
2:00 pm

*BlueSky School Board commits to Student Centered Decision making and improving the culture of the district by focusing on the following goals; finance, strategic planning, internal Board operations, and district planning.*

**BlueSky Vision:** *BlueSky is defining education for the 21st century by creating an individualized, dynamic education for all students. We are committed to empowering our community by facilitating relevant learning, skills, hopes and relationships.*

**BlueSky Mission:** *Bringing quality online education and diverse learners together.*

Public can watch/listen to the meeting by joining:

**Join Zoom Meeting**

<https://zoom.us/j/632473021>

Password: **flexible**

**Meeting ID: 632 473 021**

**One tap mobile**

+19294362866,,632473021# US (New York)

+13017158592,,632473021# US (Germantown)

**1. Call to Order at 2:00pm**

**2. Roll Call**

Allen Charles, *Seat A: Community Member 2023-2025 - present*

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025 - present*

Kelsey Waits, *Seat C: Required Parent Member 2024-2026 - present*

Heidi Kelbel, *Seat D: Teacher Member 2024-2026 - present at 2:02pm*

Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 - present*

Julie Johnson, *Secretary, Seat F: Required Teacher member 2024-2026 - present*

Jim Stocco, *Chair Seat G: Required Community Member 2024-2026 - present*

**3. Notice of Any Conflict of Interest**

none

**4. Approval of Agenda**

Waits/Pekarek

6-0 motion passes

**5. Approval of Previous Board Minutes**

5.1 Action - Approve [board meeting minutes, September 25, 2024](#)

Schempp/Waits

6-0 motion passes

**6. [Filing of Finance Claims](#) - EdFin, Scott Brown**

The highlights from the income statement are:

Percent of fiscal year completed: 25%

YTD revenue as a percent of budget: 25%, based on estimated enrollment of 580ADM

YTD expenses as a percent of budget: 17% as compared to prior month of 9%

Other Items: The remaining Salar/Benefit Payable is for the current year. Will begin accruing after September for next June 30, 2025. Holdback to be paid at the end of August, September and October. Current MDE estimates are \$1,138,627 of holdback payments.

Enrollment: Budgeted at 580ADM for adopted and revised. Monitor enrollment through the Fall for FY2025.

Johnson/Pekarek

7-0 motion passes

## 7. Reports

7.1 Information- [Finance Committee](#) – Pekarek

There is nothing to add this month

7.2 Information- [Curriculum Committee](#) – Kelbel

This is our first year having a middle school band!

We will be discussing work based learning back for next year at the next meeting.

7.3 Information- [HR Committee](#) – Egner

HR committee discussed the incentive/recognition program. It is beneficial to continue to recognize staff for their contributions. Clear distinction on what above and beyond means and not allowing staff to nominate themselves and allowing staff to only win one time per school year. Other ideas included birthday recognition, sending out happy birthday postcards and work anniversaries recognition as well as department recognition.

Open enrollment starts November 4th. During our staff meeting on Friday, November 1st we will discuss benefits. BlueCross BlueShield will continue to be our health insurance company. HR Committee agrees to go forward with the option where BlueSky absorbs the increased premium amount and BlueSky employees will pay the same dollar amount as they did in 2024 and there will not be any changes to deductibles. This results in a 10.4% increase in cost for BlueSky.

Short-term and long-term disability

Savings for long-term disability and additional underwriting needs to be done for long-term disability

Conversation about increasing the weekly limit for short-term disability claims from \$500 to \$1,000

7.4 Information- Director's Report – Larsen

Enrollment update - we are looking good still, we have a waitlist for 7-12th grade. 6th grade enrollment is at 12 of 32 potential. Retention has been very good. 27 potential graduates for Winter, which is amazing! Supplemental enrollment is also good, no more for Semester 1. They capped it a while ago. Semester 2 is currently enrolling, but some classes are full already.

Marketing - we are continuing to market towards 6th grade but have cut the Google ad budget back because we have met our enrollment targets.

Technology - We are looking for a new help desk software and a new vendor for our student hotspots. Tmobile and Verizon are what we currently have which don't work in all areas of the state. We are piloting a new system for staff to submit time off requests. We are getting bids for updates to our technology in all conference rooms. Changing from the RTI panel to dedicated Zoom rooms. Also researching a new mass communications system, currently using BrightArrow. This new program would help with texting options and use multiple languages.

ACT test occurred on Tuesday, October 29, 2024

IQS - we've had meetings for all areas of our scorecard. Will meet again in Winter and Spring. Mid-year report will be given to us around January.

MACS update - every week they have updates for directors that Amy usually attends. MACS also will hold Friday meetings for legislative updates and input. A Director's meeting will be held next Thursday at the BlueSky office.

7.5 Information- [Student Activity/Updates](#) – Miner

The middle school meet up was the 15th about 35 students attended.

Today, our onsite Halloween party which around 16 students attended.

Duolingo club has disbanded due to lack of participation.

Sarah is working on a BlueSky Student Directory. An email went out to students asking them to fill out the Student Directory Form. We hope this will help students feel a sense of community, helping them get to know each other better.

### 1. Esports

- a. Currently in the Fall club season
  - a. Valorant matches Wednesday at 4:30 pm
  - b. Rocket League matches Thursday at 4:30 pm
- b. Winter Varsity season starts:
  - a. Preseason Nov 11-11/22
  - b. Regular season 12/02-01/31

St Paul college has been booked for Graduation, all caps, gowns, tassels etc have been ordered.

Our next event will be Do Rad Things on November 8th

Already started planning Prom and have some of the coolest selection of prom themes this year!

7.6 Information- Assessment Updates/ [IQS Goal Progress](#) - Ondich

Attendance updates - currently at 78% attendance, we are beating the state average which is 74%

7.7 Information - [Student Services Report](#) - Parker/Kasowicz

Potential grades we had 24 in January last year and we have 27 potential graduates.

Counselor Chronicle has a new feature for Alumni Spotlights that Carla Anderson-Diekmann is working on. Advisors are working on reaching out to parents for support plans.

504 support: Some students have been able to remove their 504 plans due to being online and it no longer applies to them. Creating a transcript request form for the registrar.

Progress reports for IEP's are due Friday. The State has flagged us for having a disproportionate number of students who are white with OHD (other health disabilities). Upon further research these students have come to us already qualifying.

Mentor training has completed 2 sessions. Great guest speaker and it has been successful so far and we have 2 more sessions to go. These sessions have not been recorded.

Kelbel/Johnson

7-0 motion passes

### 8. Consent Items

8.1 Action - Approve Erin Reusing [resignation](#) - Student Information Specialist

8.2 Action - Approve hire of 1.0 Student Information Specialist - [Ben Jones](#)

8.2 Action - Approve reviewed [Policy 7.2.3 Purchasing, Procurement, and Contracting](#)

8.3 Action - Approve reviewed [Policy 6.14 BlueSky Online Parent and Family Engagement Policy](#)

Pekarek/Kelbel

7-0 motion passes

## **9. Unfinished Business**

9.1 Action -

## **10. New Business**

10.1 Action - Approve revised [Policy 3.1 Records Retention/Destruction](#)

We are creating our own retention and destruction schedule that better fits our needs related to student records. For IEP students parents will be notified that 5 years after graduation we will get rid of records.

Transcripts will be retained indefinitely.

Kelbel/Waits

7-0 motion passes

10.2 Action - Approve revised [Policy 7.4 Public Data and Data Subject Requests](#) (replace with MSBA 722)

Waits/Kelbel

7-0 motion passes

10.3 Action - Approve revised [Policy 7.5 Annual Audit](#) (replace with MSBA 703)

Pekarek/Johnson

7-0 motion passes

## **11. Public Input**

**None**

## **12. Adjourn @ 3:07pm on October 30, 2024**

Kelbel/Waits

7-0 motion passes

### **Future Meetings/Events Below:**

November 20, 2024

December 18, 2024

January 29, 2025

February 26, 2025

March 26, 2025

April 30, 2025

May 28, 2025

June 25, 2025

**Other:** Next Board Election: May 2025

### **Alternate Meeting Locations:**

In addition to 2051 Killebrew Drive, Suite 500, Board members may be joining virtually from the following locations: