

## BlueSky Charter School

Annual Board Meeting

Wednesday, July 26, 2023

2:00pm

*BlueSky School Board commits to Student Centered Decision making and improving the culture of the district by focusing on the following goals; finance, strategic planning, internal Board operations, and district planning.*

**BlueSky Vision:** *BlueSky is defining education for the 21st century by creating an individualized, dynamic education for all students. We are committed to empowering our community by facilitating relevant learning, skills, hopes and relationships.*

**BlueSky Mission:** *Bringing quality online education and diverse learners together.*

Public can watch/listen to the meeting by joining:

### Join Zoom Meeting

<https://zoom.us/j/632473021>

Password: **flexible**

**Meeting ID: 632 473 021**

**One tap mobile**

**+19294362866,,632473021# US (New York)**

**+13017158592,,632473021# US (Germantown)**

### 1. Call to Order

Called to order 2:01 pm

### 2. Roll Call

Allen Charles, *Seat A: Community Member 2023-2025 (Present)*

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025 (Arrived at 3:29pm)*

Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*

Heidi Kelbel, *Seat D: Teacher Member 2022-2024 (Present)*

Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 (Present)*

Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 (Present)*

Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 (Present)*

### 3. Notice of Any Conflict of Interest

None noted.

### 4. Approval of Agenda

#### Pekarek/Kelbel motion to approve

#### 5-0 Motion passes

Allen Charles, *Seat A: Community Member 2023-2025 Yes*

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025*

Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*

Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*

Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

## **5. Approval of Previous Board Minutes**

5.1 Action - Approve [board meeting minutes, June 28, 2023](#)

### **5-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025 Yes*  
Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025*  
Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*  
Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*  
Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

## **6. Filing of [Finance Claims](#) - EdFin, Scott Brown**

Unaudited June final numbers were presented. There are still invoices that will be paid for FY23 which are not included in these financials. 570 adopted budget. Adjusted to 575. Initial year end ADM is 594.28. Cash balance is \$3.4m, fund balance 56%. Audit will take place in October. It is noted that Special Education numbers as well as coding to some of the COVID grants still need to be finalized which is likely why contracted services and professional development are over budget. We served about 50 additional students that weren't part of the initial budget.

### **Kelbel/Pekarek motion to approve**

#### **5-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025 Yes*  
Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025*  
Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*  
Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*  
Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

## **7. Reports**

7.1 Information- [Finance Committee](#) – Pekarek

In Sept will true up staffing budget.

7.2 Information- Curriculum Committee – Schempp No Meeting

7.3 Information- HR Committee – Egner No Meeting

We are fully staffed for the upcoming school year. Will be having new hire orientation.

7.4 Information- Director's Report; [FY23 IQS Annual Report](#) – Larsen

Trending at 86.4% of enrollment. Looking for more 6th graders. Over our cap on 11th and 12th graders. Will start a wait list for those 2 grades before the school year starts. We have included drops in our projection calculation. Supplemental cap is 200 per semester. Supplemental enrollment so far is 75 for S1 and 71 for S2. Working on a plan for intervention structure training and support for teachers on a tier 1 level. Reporting to state has been happening. Technology updates and changes: Updated Moodle platform. Updated dashboard for students and parents. Working on procedures and insurance for

student laptops. Working with elective teachers on creating marketing videos. Working on mentor program to support new staff. Developing a formal process and providing a stipend to staff. Onboarding of new staff. Revising budget. Replacing windows in office. Mandy has been working on updating Special Education program delivery model and will be presenting at MnOLA conference. 5 special education teachers have been writing 15 courses this summer. Updating staff handbook. Planning for the staff retreat. MARSS is changing to EDFI we will no longer be able to do dual reporting. We will need to report on a course basis and working with MDE to determine if this will require a change in our enrollment/scheduling process.

IQS report: No opportunities for improvement. The scores were high. Dan was wondering if we could get breakdown scores for each benchmark.

7.5 Information- Student Activity/Updates – Miner No report

7.6 Information- Assessment Updates/ IQS Goal Progress - Ondich No report

7.7 Information - Student Services Report - Parker

Summer school ends Friday at midnight. Will report at the next meeting.

### **Johnson/Kelbel motion to approve**

#### **5-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025* Yes

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025*

Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*

Heidi Kelbel, *Seat D: Teacher Member 2022-2024* Yes

Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025* Yes

Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024* Yes

Jim Stocco, *Chair Seat G: Required Community Member 2022-2024* Yes

### **8. Consent Items**

8.1 Action - Approve hire of 0.75 Art Teacher - [Abigail Henderson](#)

8.2 Action - Approve hire of 1.0 Administrative Assistant Level 1 - [Christine Graupman](#)

8.3 Action - Approve hire of 1.0 Educational Assistant - [Billie Jo Johnson](#)

### **Pekarek/Johnson motion to approve**

#### **5-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025* Yes

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025*

Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*

Heidi Kelbel, *Seat D: Teacher Member 2022-2024* Yes

Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025* Yes

Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024* Yes

Jim Stocco, *Chair Seat G: Required Community Member 2022-2024* Yes

### **9. Unfinished Business**

9.1 Action -

### **10. New Business**

10.1 Action - Approve [2023-2024 Staff Handbook](#)

Updated verbiage for obtaining a masters degree. Increase would start the next school year.

Updated personal day policy. Johnson noted that this did not go through the committee process.

Larsen explained that it was expedited to be approved by the board prior to the staff retreat.

There was much discussion regarding the black out dates. It was decided to change the verbiage

to add the day before and after spring and winter break and the first and last day of a quarter/semester.  
Added sick time for part time employees.  
Added verbiage for sick and safe time.  
Added Juneteenth as a paid holiday  
Bereavement, can take up to 3 paid work days off using sick or personal/vacation time for any death.  
FMLA time off is paid out at the employees daily rate not additional responsibilities.  
Health savings account verbiage was added. 4.5.9  
Added staff participation in committees and student events requires full time staff to be on a committee. It also requires staff to attend graduation, prom or chaperone at least one student event each year and proctor testing.  
Internet acceptable use policy.  
Corporate travel expense reimbursement.

**Pekarek/Kelbel motion to approve**

**6-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025 Yes*  
Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025 Yes*  
Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*  
Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*  
Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

10.2 Discussion - [Cost of Living Stipend Payout Options](#)

Discussed doing a flat fee vs a percentage. Felt a flat fee would be more consistent. Judy suggested calling it COVID Payroll Protection Stipend. Need to remind staff that it will have taxes taken out of the stipend. Judy recommended option 3. Scott Brown stated it would bring the fund balance down about Option 1: 5%, 2: 7%, 3: 9%. Amy also reminded the board that our fund balance will go down once our grants run out in about 3 years. Heidi recommends option 3. Julie recommends option 3. Matthew recommends option 3.

**Schempp/Pekarek motion to approve**

**6-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025 Yes*  
Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025 Yes*  
Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*  
Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*  
Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

**11. Public Input None**

**12. Adjourn**

Meeting adjourned at: 3:55pm

**Schempp/Kelbel motion to approve**

**6-0 Motion passes**

Allen Charles, *Seat A: Community Member 2023-2025 Yes*  
Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2023-2025 Yes*  
Sandra Meinerts, *Seat C: Required Parent Member 2022-2024*  
Heidi Kelbel, *Seat D: Teacher Member 2022-2024 Yes*  
Judy Pekarek, *Treasurer, Seat E: Community member 2023-2025 Yes*  
Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024 Yes*  
Jim Stocco, *Chair Seat G: Required Community Member 2022-2024 Yes*

**Future Meetings/Events Below:**

August 30, 2023

September 25, 2023

October 30, 2023

November 20, 2023

December 18, 2023

January 29, 2024

February 26, 2024

March 26, 2024

April 30, 2024

May 28, 2024

June 25, 2024 - Annual Meeting

**Other:** Next Board Election: May 2024