

BlueSky Charter School

Board Meeting

Wednesday, January 25, 2023

2:00pm

BlueSky School Board commits to Student Centered Decision making and improving the culture of the district by focusing on the following goals; finance, strategic planning, internal Board operations, and district planning.

BlueSky Vision: *BlueSky is defining education for the 21st century by creating an individualized, dynamic education for all students. We are committed to empowering our community by facilitating relevant learning, skills, hopes and relationships.*

BlueSky Mission: *Bringing quality online education and diverse learners together.*

Public can watch/listen to the meeting by joining:

Join Zoom Meeting

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Password: **flexible**

Meeting ID: 632 473 021

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1. Call to Order

Call to order at: 2:00pm

2. Roll Call

Bradley Wolfe, *Seat A: Community Member 2021-2023* (Absent)

Matthew Schempp, *Seat B: Vice Chair, Teacher Member 2021-2023* (Present)

Sandra Meinerts, *Seat C: Required Parent Member 2022-2024* (Absent)

Heidi Kelbel, *Seat D: Teacher Member 2022-2024* (Present)

Judy Pekarek, *Treasurer, Seat E: Community member 2021-2023* (Absent)

Julie Johnson, *Secretary, Seat F: Required Teacher member 2022-2024* (Present)

Jim Stocco, *Chair Seat G: Required Community Member 2022-2024* (Present)

3. Notice of Any Conflict of Interest

4. Approval of Agenda

Schempp/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

5. Approval of Previous Board Minutes

5.1 Action - Approve [board meeting minutes, December 14, 2022](#)

Schempp/Johnson motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

6. FY22 Financial Audit

5.1 Action - Presentation and approval of FY22 financial audit (MMKR, Bill Lauer) - Auditors role is to give unmodified "clean" opinions on basic financial statements. **Internal control:** no finding in the current year, **Compliance:** no findings in current year, **MN Legal compliance:** 1 compliance for uninsured uncollateralized deposit of \$64,000 caused by a large state deposit received from state on 06/30. About a 2% increase of students served from the previous year. Remain in a very strong financial position at the end of the fiscal year.

[FY22 Financial Statements](#)

[FY22 Management Report](#)

Schempp/Johnson motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

7. Filing of Finance Claims [November](#) and [December](#) - EdFin, Scott Brown - Brown reported that we are 50% complete with the fiscal year and have received 48% of our budgeted revenue. We have expended 45% of our budget. Our cash balance remains strong at \$3,825,252 but we believe the state owes us about \$700,000. Our cash balance will increase after we receive money from the State for the 10% hold back as well as our FY23 lease aid payments (lease aid application has been approved). Brown added a working budget column to the Detail Expense report where we will work to adjust changes to FY23 with items such as actual salaries and benefits (due to additional hires and staffing changes). W-2's are available on smartER for those staff that signed up to receive it electronically and others will get a physical mailed copy.

Johnson/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

8. Reports

8.1 Information- Finance Committee [12.20.22](#) and [1.17.23](#) – Pekarek - Covered by Scott Brown of EdFin.

8.2 Information- [Curriculum Committee](#) – Schempp - Spoked about partial credit for students transferring out of BSO for completed course work. Looking at what constitutes half credit in course, is there a pass/NC grade. Sub committee will discuss that tomorrow. Discussed plan for students that have that 2-3 gap in education as a result of covid and possible solutions. Reviewing some SpEd math curriculums. Will be discussing the number of assignment reviews at the next meeting.

8.3 Information- HR Committee [12.15.22](#) and [1.19.23](#) – Egner - In the process of hiring a new SpEd teacher, and 2 new EA's making a total of 6 EA's. Lost ASL teacher but hoping to hire ASL teacher for next year. 2 new office positions have opened (Melissa Vang & Kevin Jack resigned), the due process responsibilities will be outsourced to Libby Stettner of SOS for the time being. Incentive drawings next week have 31 responses so extended the deadline to get more submissions. Looking to create a HR google drive for staff with important information for easy access.

8.4 Information- Director's Report – Larsen - Working hard on accreditation renewal and having

the final on site evaluation on March 15th. Would like some board members/staff/students/parents to participate by giving interviews via zoom sessions on March 15th around 11:30-12:30. 570 ADM budget but currently at 587.9. Prior to the end of the semester we approved more students than what our cap was to get them ready for 2nd semester in anticipation of students transitioning out. 6th grade we are still enrolling but all other grades are on a waitlist. 2nd semester 202 course enrollments for supplemental. Schedule for FY24 is set so currently looking at staffing especially for SpEd and lots of curriculum development is happening, Reviewing LA, Social Studies, & Math. May end up increasing electives for middle school. If BSO doesn't move forward with a 5th grade program we would need to possibly increase the cap for 6th grade to keep current staffing. Working with Arcstone to create our esports webpage and looking into being able to "letter" for the team so working on the criteria for that. Arcstone will be doing some high quality video for course descriptions which is one of our highest visited pages on the website. Still working through tech strategic plans, especially device system management. Looking for an outside company that will send and maintain student computers off site. Have started working with a collection agency for computer recovery. Data Privacy staff training coming up soon.

8.5 Information- Student Activity/Updates – Miner - Student clubs are doing really well with a consistent attendance of 5-10 students per club which is a big increase from FY22, looking to explore the option of having MS clubs as well as HS clubs if there is interest. Field trips/activities involving animals seem to have the highest student attendance so will be exploring more of these kinds of activities. Attending Sustainable Safari in Feb which seems to have a lot of student interest so far. All student activities are pretty much planned for the remainder of the year.

8.6 Information- [Assessment Updates/ IQS Goal Progress](#) - Ondich - Renaissance star (would like to be over 50%) 51.4% in math & 54.6% in reading but on track to meet our goal. 63.3% have consistent attendance at 90% or better.

8.7 Information - [Student Services Report](#) - Parker/Kasowicz - Currently 149 students with IEP's 25.1% state average is 16.9%. 11.5 case manager FTE. Course support for students currently working on staffing and schedule for FY24. Working with due process systems, starting a SpEd support group and looking to design another for FY24.

Kelbel/Schempp motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

9. Consent Items

9.1 Action - Approve hire of 1.0 Special Education teacher - [Cassandra Ayub](#)

9.2 Action - Approve resignation of Special Ed teacher Cassandra Ayub

9.3 Action - Approve hire of Education Assistant - [Katie Shealy](#)

9.4 Action - Approve hire of Education Assistant - [Garrett Lucas](#)

9.5 Action - Approve hire of Education Assistant - [Elise Lahmann-Sharbonda](#)

9.6 Action - Approve termination of ASL Teacher - Brent Rekstad

9.7 Action - Approve resignation of Education Assistant - Tierra Cain

9.8 Action - Approve resignation of Testing Coord/SPED admin asst - Melissa Vang

9.9 Action - Approve resignation of IT Support/Attendance Asst. - Kevin Jack

Schempp/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

10. Unfinished Business

10.1 Action -

11. New Business

11.1 Action - Approve [Meal & Mileage Reimbursement Rates 2023](#)

Kelbel/Johnson motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

11.2 Action - Approve revised [BlueSky Lottery & Waitlist Process](#)

Schempp/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

11.3 Action - Approve revised [Policy 5.5.1 Chemical Use and Abuse](#)

Kelbel/Johnson motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

11.4 Action - Approve revised [Policy 5.5.3 Tobacco Free Environment; Possession and Use of Tobacco, Tobacco related Devices; Vaping Awareness and Prevention Instruction](#)

Johnson/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

11.5 Action - Approve revised [Policy 5.5.5 Communicable Diseases and Infections; Students and Employees with Sexually Transmitted Infections and Diseases](#)

Kelbel/Schempp motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes

4-0 motion passes

12. Public Input

13. Adjourn

Meeting adjourned at: 3:51pm

Schempp/Kelbel motion to approve

Schempp- yes

Kelbel- yes

Johnson- yes

Stocco- yes
4-0 motion passes

Future Meetings/Events Below:

February 22, 2023

March 22, 2023

April 26, 2023

May 24, 2023

June 28, 2023

Other: Next Board Election: May 2023