

Adopted: December 19, 2018

Revised: March 23, 2022

**BLUESKY CHARTER SCHOOL POLICY No. 5.2.3
ONLINE ATTENDANCE - SUPPLEMENTAL**

I. PURPOSE

The purpose of this policy is to outline expectations for supplemental students, parents, and district counselors regarding non-engagement. BlueSky Online wants all impacted parties to be fully aware of what is expected regarding students who do not engage in their online course(es) for 15 consecutive school days.

II. POLICY STATEMENT

It is the policy of BlueSky Charter School to comply with Minn. Stat. §124E.03 subd. 6 and Minn. Stat. §120A.41 regarding the number of instructional hours that students are to receive over the course of an academic year. It is also the policy of BlueSky Charter School to ensure compliance with the compulsory instruction requirements of Minn. Stat. §120A.22.

III. POLICY TERMS

- A. Hours of Instruction. Each semester course provides 86 hours of instruction.

- B. Regular Attendance Requirements. Students are required to be in regular attendance for their supplemental courses. “Regular attendance” includes continuous, active engagement with the learning process as indicated by the following:
 - 1. Attendance is measured by assignments submitted during the course of the week. Students should submit the number of assignments established in the “to do” column each week.

 - 2. Students meeting weekly assignment expectations will not be guaranteed to pass their courses. Students must be aware of work quality as well.

 - 3. For the purpose of this policy, “week” is defined as 12:00 am Sunday through 11:59 pm Saturday.

- C. Course Participation. Each student must actively participate in the course activities outlined in the syllabus for each course in which they are enrolled. This could include, but is not limited to, participating in threaded discussions, responding to teacher inquiries, posting papers or engaging in other required learning activities that earn points.

- D. Ongoing Communication. Each student must maintain regular and responsive communication with BlueSky’s teachers and Supplemental Program Coordinator. This includes responding to email, text messages, Moodle messages, and/or returning phone calls from school faculty or as indicated on student support plans. Ongoing communication may be used as a means for alternate attendance expectations.

IV. TIME SPENT

Students should spend, on average, a minimum of 1 hour/course/day and/or consistently submit assignments that show effort, are of the student’s own creation, and receive points sufficient to earn a passing score.

V. ABSENCE

A student will be considered “absent” each time he or she does not meet one of the attendance expectations above. In order to avoid being referred to as “truant” from a class under Minn.Stat. §260A.02 subd. 3, a student must communicate with the Supplemental team about their plan to engage in the course.

- A. Dropping Students. A student who fails to log into school courses and submit at least one assignment for 15 consecutive school days during the regular school year, shall be dropped from the supplemental program and classified as withdrawn. A grade will then be issued to the student’s district counselor. The student, along with the district counselor, must then determine a plan to replace the dropped course(s).
- B. Action Steps. A student who does not consistently meet BlueSky’s attendance expectations will have several opportunities for additional support.
- C. Special Considerations. There may be special considerations made regarding the 15 day no-work policy. These considerations involve, but are not limited to, students who work ahead or students with medical conditions. These special considerations will be made on an individual basis with prior administrative approval.

Legal References: Minn. Stat. §124E (Charter School Law)
Minn. Stat. §120A.41 (Required Hours of Instruction)