

BlueSky Charter School
HR Committee Meeting
Thursday, November 14th, 2019
2:00 PM

Location: meet.google.com/ntm-kcok-crm

1. Call to Order

2. Roll Call – Paula Forbes, **Amy Larsen, Sara Neu, Jodi Helder, David Bjorklund,** Dawn Mensing, **John Mizeur, Julie Johnson, Heather Novak, Gaia Buttweiler, Amy Chicoine, Carla Anderson-Diekmann, Barbara Degrote**

3. Agenda:

- **Continuation of discussion regarding staff time off for professional development.**

Carla and Julie shared details they found at local districts. There was not much info found.

Julie suggested combining the Time off request form if it includes a request for professional development funds (when requires a day or more).

Do we want to limit days taken for professional development? Should we begin to track to collect data?

If staff are attending a professional development event and paying for it on their own, they are setting their out of office. How often is this happening? Is a sub required in this situation?

How can we get staff to inform their lead when they attend a Professional Development event?

Sara will talk with Brenda about how to best track this (Staff Development Form) and bring it to Staff Development.

FSA

Sara: Medical 2020 info released and will be shared tomorrow.

SMART ER

Sara: Staff can go into SMART ER and opt in to receive W2's electronically.

4. Recommendations

5. Adjourn

Future Meetings/Events Below:

Thursday, December 12th, 2019, 2:00pm