

BlueSky Charter School
Regular Board Meeting
Wednesday, September 27, 2017
10:00 AM

Pursuant to due call and notice thereof, the board of director meeting of the BlueSky Charter School, 4082, was held on September 27, 2017 at 10:00 AM. Roll call was taken with these members present: Forbes, Johnson, Kelbel, Pekarek, Schempp, Stocco.

Others present were: Amy Larsen, Ben Haensel, Dan Ondich, Scott Brown, Megan Hollenkamp, Sara Neu, Renee Parcheta, Jami St. Marie

Collaborate Ultra Board Meeting Room - <https://goo.gl/6zhVz0>

Approval of Agenda

Kelbel/Pekarek moved to approve agenda as is
6-0 Motion passes

Approval of Previous Board Minutes

Schempp/Kelbel moved to approve board minutes from August 30, 2017
6-0 Motion passes

Filing of Finance Claim

Percent of fiscal year completed is 17% with YTD expenses as a percent of the budget is 7.6%. Revenues are tracking close to budget. There are currently no cash flow concerns. Kelbel asked if we pay PowerSchool every time we ask for a customization. Haensel replied that if there is something that he isn't able to customize, then PowerSchool will do the work and bill us. BlueSky's audit starts next month and the preliminary audit has already started. Brown will get conflict of interest forms to Larsen to be collected at the next board meeting.

Forbes/Pekarek moved to approve monthly financial statement
6-0 Motion passes

Reports

6.1 Finance Committee

The committee discussed lease aid and how to use the VISA reward points. Grant updates were also discussed and we will be receiving Title I, Title II, and American Indian Education Plan, where we haven't been able to receive those funds in the past.

6.2 Curriculum Committee

H5P is a new Moodle assignment type, which has flexibility and engagement opportunities. New physical education standards are being implemented and Art standards are up for review. MobyMax is an online K-8 curriculum with screening and progress monitoring and is being used as an intervention and SPED service. A survey has been sent out to teachers to see if we would want to purchase a site license and offer trainings.

6.3 HR Committee

No meeting held.

6.4 Director's Report

As of this morning, we have 466 active, full-time students. 14 more students are future start. We have 10 students that have a coding issue. 25 students on the potential 15 day drop list. That puts us at about 450 students who are actively engaged in course work. This puts us at a similar place as the last 2 previous years, so we are on track. 17 students are taking 31 supplemental courses. The Century Link wiring is in place and we will roll out the internet first and the phone system at a later date. Larsen got a report for our online marketing conversions from Risdall. Those numbers have gone down from the spring and early summer so Larsen is having them increase the budget for this time of year and then decrease in November and December when enrollments are as needed. The admin team met with the representative from IQS last week to review the scorecard and goals and evaluation process. There are a few slight changes to the scorecard that Larsen will bring to the next board meeting. The admin team also met with a member of MDE for the American Indian Education Plan. If you have 10 or more American Indians enrolled, you need to have a plan and 20 more enrolled receives funding. The plan is required to have a parent advisory board who need to be American Indian, elected to the board, and come up with the plan without guidance from BlueSky staff. Cathy Parker, Renee Parcheta, and Jen Anderson are reaching out to parents. There is not a minimum number of members needed. Stocco asked for an update on where things are at with the American Indian parent board at the next board meeting. Advanced Ed is coming November 30th and December 1st for an accreditation review. Narratives for each competency area and evidence needs to be put together. The WBWF and Annual report are in progress right now. We want to condense technical support issues to the helpdesk ticketing system instead of emailing issues directly to Haensel. There is also plans to add a consultant to take some of the daily work load off of Haensel so he can focus on the implementation tools with PowerSchool.

6.5 Student Activity/Updates

There are currently 44 students pre-registered to attend conferences on Thursday, October 5th. We will have a CPR training at 5:30 and a prize drawing to try to drive up the incentive to attend. There will be an activities table staffed with all the upcoming events on display and signups sheets.

There are 30 people signed up for the Paddlewheel trip on October 27th, 17 signed up for We Day on November 8th, and 34 people signed up for SeaLife on December 15th. We also have a Chemists in the Classroom activity planned for November 17th, but that has just started being marketed so the number of signups is not known yet. Suzy Bordeau is planning another trip to the Anoka County Jail, Carla Anderson-Diekman is planning a college tour of SCTCC and a career fair at Riverland in Austin, and Chrit Peterson will be doing a Mill City Museum field trip in February.

Chris Peterson is starting a knitting club this year and will also be promoting that at conferences. Items knitted will be donated to local causes – Children's Hospital, animal shelters, etc.

One of Hollenkamp's goals this year is to start a Student Day at the office once a month. The second Thursday of each month will be open for students to come to the office to work with staff and interact with other students. The first Student Day is taking place on Thursday, October 12th.

6.6 Assessment Update related to IQS contract goals & NWEA

NWEA MAP testing started on Monday and we hope to finish by Conferences. Advisors have taken over proctoring duties.

6.7 Student Services Report

Counselors and advisors are running more live session groups to chat or get more information. Counselors are trying to do more live enrollments. So far, feedback has been positive. The

Hope Study people are willing to come to our next board meeting to present on BlueSky's results from previous years. The board agreed they would like to hear that.

Kelbel/Johnson motion to approve all reports
6-0 motion passes

Consent Items

7.1 Action - Approve hire of Sean Miller (1.0 Student Services Advisor)

Pekarek/Schempp motion to approve consent items as is
6-0 motion passes

Unfinished Business

8.1 Action - Review Section 3.4 Terms (B) of BlueSky Bylaws; remove term limit requirement
When consulted previously, Cindy Lovarato advised to wait until we switched authorizers from NEO to IQS before making any changes to the Bylaws.

Schempp/Pekarek motion to approve remove term limit requirements outlined in 3.4 B of BlueSky Bylaws
6-0 motion passes

New Business

9.1 Action - Approve Parent Board Member to fill vacant seat; Jami St. Marie

Kelbel/Pekarek motion to approve Parent Board Member to fill vacant seat; Jami St. Marie
6-0 motion passes

9.2 Action - Approve Bonus Structure for Dean of Students

Schempp/Forbes motion to table Bonus Structure for Dean of Students discussion
6-0 motion passes

9.3 Action - Approve Facilities Use Agreement Form

Pekarek and Stocco had concerns about a previous version and Larsen has brought it back with the addition of liability and insurance coverage. Discussion was held about the flexibility of allowing groups to use facilities if they don't have an insurance policy. Larsen will reword the agreement and bring back to the board. Johnson also has concerns about who is responsible for the operation of technology devices used by outside groups.

Forbes/Kelbel motion to table the Facilities Use Agreement so Larsen can revise
6-0 motion passes

10.0 Public Input

None

11.0 Adjourn

Pekarek/Johnson motion to adjourn meeting at 11:20 am
6-0 motion passes

Future Meetings/Events Below:

Wednesday, October 25, 2017 at 10:00 am

Wednesday, November 29, 2017 at 10:00 am
Wednesday, December 20, 2017 at 10:00 am

Other: Next Board Election – May 2018