

BlueSky Charter School  
Regular Board Meeting  
Tuesday, July 26, 2016  
10:00 AM  
DRAFT

Pursuant to due call and notice thereof, the board of director meeting of the BlueSky Charter School, 4082, was held on July 26, 2016 at 10:00 AM. Roll call was taken with these members present: Johnson, Kelbel, McDonough, Pekarek, Schempp, Stocco.

Others present were: Amy Larsen, Dan Ondich, Reneé Parcheta, Megan Hollenkamp, Scott Brown, Sara Neu, Ed Varevice

Collaborate Ultra Board Meeting Room - <https://goo.gl/6zhVz0>

**Approval of Agenda**

Pekarek/Johnson moved to approve agenda with added SIS report under 6.7  
5-0 Motion passes

**Approval of Previous Board Minutes**

Schempp/Kelbel moved to approve board minutes from June 28th  
5-0 Motion passes

\*McDonough joined meeting at 10:10 am

**Filing of Finance Claim**

BlueSky has expended 91% of the current working budget. This is compared to 100% of the year complete and 81% in the prior month. We ended the year with 484 ADM and our budget ADM for FY16 was raised from 480 to 485. We ended the year with a 35% total fund balance. Brown has changed the format of the check register to include more detail than has been seen in the past.

Pekarek/Johnson moved to approve monthly financial statement  
6-0 Motion passes

**Reports**

**6.1 Finance Committee**

No meeting held  
Pekarek thanks Brown about the detailed check register.

**6.2 Curriculum Committee**

No meeting held

**6.3 HR Committee**

No meeting held

**6.4 Director's Report**

The staff development committee has sent in a report to Larsen from this past year's staff development activities and trainings. Staff feedback included requests for more asynchronous training, training on student accommodations, and more informal time to network and discuss issues as well as department

time. Andrea Michels submitted the Q-Comp form with changes that are being made. The only change is the removal of the observation incentive pay tiers and replacing it with an all or nothing reward for incentive pay. Staff will have to earn a 3.0 (out of 4.0) or higher to receive reward pay. There remains a 0.5 FTE position left in the budget that is being held for a Chemistry position. Positions left to fill from the shifting staff are the Truancy Officer and Student Services Advisors. The administrative team met with Innovative Quality Solutions (IQS) to start the process of transferring our authorizer. NEO is aware and supportive of our transfer and BlueSky will have to go through an exit evaluation which is then sent to the state before we make the switch. Everything has to be submitted by January 1, 2017. The switch would take place July 1, 2017. We are slightly behind in enrollments compared to this time last year - this is due to the large group of students that we graduated this past spring, filtering out students that aren't serious about enrollment, and the change in the summer enrollment process for counselors. We are still expecting a swell in enrollments in the week before and the week after school starts. Summer school passing rates and other data will be presented at the August board meeting. We are working with Risdall to initiate some more aggressive marketing for the month of August to help drive enrollments.

### **6.5 Student Activity/Updates**

No updates

### **6.6 Assessment Update related to NEO contract goals & NWEA**

No updates

### **6.7 SIS Update**

The TIP Executive Team has completed evaluation of the ten options available to BlueSky for replacing MARSS reporting system. We have concluded the best option is to collaborate with PowerSchool as our "vendor of choice" to accomplish the necessary business transition. The TIP Team and the TIP staff committee will now direct current efforts toward building out a viable timely PowerSchool solution to replace its MARSS reporting systems with a single functional SIS. The cost of service is within BlueSky's budget parameters. The TIP committee consists of six staff members and they have been able to play with PowerSchool. Varevice hopes to create a "sandbox" to allow all teachers and staff to explore before the implementation. PowerSchool does offer some recorded online training that our staff would be able to access to help with training. Pekarek thanks the committee for the time and effort they put into making a choice that best fits BlueSky's needs.

Pekarek/Kelbel motion to approve all reports

6-0 motion passes

### **Consent Items**

7.1 Action - Approve hire of Cathy Parker - 1.0 Dean of Students

7.2 Action - Approve hire of Casie Hammel - 0.5 Special Ed Social Worker

7.3 Action - Approve hire of Heidi van der Hagen - 0.5 Special Education Teacher

7.4 Action - Approve hire of Eric Bakken - 0.25 Social Studies Teacher

7.5 Action - Approve hire of Christine Peterson - 0.5 Business/Elective Teacher

7.6 Action - Approve hire of Brittany Bailey - 0.25 PE Teacher

Kelbel/Schempp motion to approve all consent items as is

6-0 motion passes

## **Unfinished Business**

None

## **New Business**

9.1 Action - Approve revised Staff Handbook

The last handbook update was in 2013 and Neu has been working on the current update over the course of the past school year. Most changes were made due to changes in law as well as revised board policies. All changes were presented to the HR committee and their input was integrated into the handbook.

Schempp/McDonough motion to approve with slight changes (correct office hours on page 39 and correct numbering of policy 2.12.3 to 2.12.4 on page 12).

6-0 motion passes

9.2 Action - Approved leadership to initiate authorizer transfer process

Larsen asks the board to approve to begin the authorizer transfer process from NEO to IQS

Pekarek/Schempp motion to approve

6-0 motion passes

## **10.0 Public Input**

None

## **11.0 Adjourn**

Pekarek/Kelbel motion to adjourn meeting at 11:05 am.

6-0 motion passes

## **Future Meetings/Events Below:**

Wednesday, August 31, 2016 at 10:00 am

Wednesday, September 28, 2016 at 10:00 am

Wednesday, October 26, 2016 at 10:00 am

Other: Next Board Election – May 2017