

BlueSky Charter School  
Special Board Meeting  
Wednesday, November 29, 2017  
10:00 AM

Pursuant to due call and notice thereof, the board of director meeting of the BlueSky Charter School, 4082, was held on November 29, 2017 at 10:00 AM. Roll call was taken with these members present: Johnson, Kelbel, Pekarek, Schempp, Stocco, St. Marie.

Others present were: Amy Larsen, Megan Hollenkamp, Renee Parcheta, Scott Brown, Dan Ondich, Ben Haensel

Collaborate Ultra Board Meeting Room - <https://goo.gl/6zhVz0>

**Approval of Agenda**

Pekarek/Kelbel moved to approve agenda as is  
6-0 Motion passes

**Approval of Previous Board Minutes**

Schempp/Kelbel moved to approve board minutes from October 25, 2017 with correction to 9.1 to add who opposed in the split vote  
6-0 Motion passes

**Filing of Finance Claim**

We are 33% of the fiscal year complete with YTD expenses as a percent of the budget at 25%. At the finance committee meeting, lowering the working budget ADM to 480 was discussed and that change has been made. Our Title I and Title II award has been adjusted up to \$76,355. Schempp asked if we were done with our Comcast contract and Larsen said that we were not and would give a full update during her report. MDE will adjust our state aid payments moving forward as we were being paid for 490 ADM previously.

Schempp/Pekarek moved to approve monthly financial statement  
6-0 Motion passes

**Reports**

**6.1 Finance Committee**

The Committee recommends that the board approves the adjusted ADM that is under new business. It is also recommended that BlueSky transfer banks for our main credit card as the State Bank of Wabasha card was set up through a previous director and is a struggle to work with regarding credit limit, using reward points, and frequent issues with getting our bills on time.

**6.2 Curriculum Committee**

Schempp attended the Moodle Moot conference a few weeks ago and gathered some valuable information that the team is excited about looking into implementing, like a mobile and desktop app to allow for offline work. Flash is going away in 2020 so the Math Team is looking at alternatives for instances in MathXL.

**6.3 HR Committee**

No meeting held

#### **6.4 Director's Report**

Our lower enrollment rates at this time of year can be attributed to a few different things - our new enrollment system and the lack of online marketing put forth by Risdall. We have about 480 students including our PSEO students. We have 19 pending registrations and 24 supplemental students enrolled taking 46 courses. The issues with the application process (InfoSnap) were discussed and how to streamline registration moving forward. Haensel will push to try to get backend data through InfoSnap and PowerSchool to gather analytics. The Marketing Committee has met and went over the RFP and what goals we want to achieve through marketing efforts. The admin team met with one of the cadre members from IQS to review the finance and operations section and we met and exceeded most every category with the exception of organizational systems - specifically that job descriptions have not been reviewed by the board every three years. In mid-December, a different cadre member will review the mission and vision and governance sections of our scorecard. The WBWF summary, annual report, and OLL review have all been shared with the accreditation team from AdvancEd that will be visiting the office on Thursday and Friday this week. The American Indian Education Plan has been at a bit of a standstill as the meeting has been rescheduled again. All American Indian students and parents have been contacted and the most interest has been coming from our students who are 18 years or older.

#### **6.5 Student Activity/Updates**

The Chemists in the Classroom activity took place in the board room on November 17<sup>th</sup> with 9 students attending demonstrations and hands-on activities led by a U of M PhD candidate. On December 15<sup>th</sup>, Chris Peterson is leading a Perkins funded trip to the SeaLife aquarium at the Mall of America with 43 students planning to attend and a number of parents, friends, and staff, bringing the group total to 83. Perkins funding is only going towards BlueSky students and parents and friends will pay their own way. Student Day is taking place on Thursday, December 14<sup>th</sup> with about 6 students signed up already to attend. Chris Peterson is also doing another trip to the Mill City Museum in February with a different program than what she did last year.

#### **6.6 Assessment Update related to IQS contract goals & NWEA**

Our attendance rate is currently at 69.9% with 60.9% for seniors. Middle school is at 94% which is an improvement from previous years. The projection for passing the MCA testing in the spring is at 17.8% to pass in math and 54.4% to pass in reading based off of our NWEA scores. For Free and Reduced Lunch we project 13.9% for math and 47% for reading.

#### **6.7 Student Services Report**

As an offshoot of We Day, Renee met with a person about traveling to the Amazon to build a school in the summer of 2019. The Hope Survey results have been good and thoughtful but we want to try to build on our responses and the staff will take the survey again in the spring. The social workers are getting increased workloads and are experimenting with grouping students in PowerSchool to better work with them.

Kelbel/Johnson motion to approve all reports  
6-0 motion passes

#### **Consent Items**

- 7.1 Action - Approve Jennifer Dega 0.75 FTE Math Teacher
- 7.2 Action - Approve Karen Kraco 0.25 Advisor

Kelbel asked if the 0.75 Math Teacher needed to be changed to 0.25 Math and 0.5 RTI and Ondich stated that it can remain 0.75 to allow for flexibility.

Schempp/Pekarek motion to approve consent items as is  
6-0 motion passes

### **Unfinished Business**

None

### **New Business**

9.1 Action - Approve FY18 Revised Budget (480 ADM)

This revised budget shows the adjustment from 485 to 480 ADM and the addition of the Title I and Title II revenue. With all changes, the total budget will actually increase by about \$22,000.

Pekarek/Kelbel motion to approve FY18 Revised Budget (480 ADM)

6-0 motion passes

9.2 Action - Approve 16-17 WBWF Summary

This template was given to us by MDE to complete. Everything included in the summary has been previously reported to the board.

Schempp/St. Marie motion to approve 16-17 WBWF Summary

6-0 motion passes

9.3 Action - Approve BlueSky Online School 2016-2017 Annual Report

This report was updated from the previous year with graphics and information from the 16-17 school year and focused on additional supports given to students.

Pekarek/Johnson motion to approve BlueSky Online School 2016-2017 Annual Report

6-0 motion

### **10.0 Public Input**

None

### **11.0 Adjourn**

Schempp/Kelbel motion to adjourn meeting at 11:23 am

6-0 motion passes

### **Future Meetings/Events Below:**

Wednesday, December 20, 2017 at 10:00 am

Wednesday, January 31, 2017 at 10:00 am

Wednesday, February 28, 2017 at 10:00 am

Other: Next Board Election – May 2018