

BlueSky Charter School
DRAFT
Board Meeting Minutes
Wednesday, January 30th, 2019
10:00 AM

Pursuant to due call and notice thereof, the board of director meeting of the BlueSky Charter School, 4082, was held on January 30th, 2018 at 10:00 AM with the following members present Jim Stocco, Matthew Schempp, Heidi Kelbel, Tamela Murphy, Judy Pekarek, Paula Forbes, Julie Johnson

Others present were: Amy Larsen, Renee Parcheta, Dan Ondich, Ben Haensel, Scott Brown, Sara Neu

3. Approval of Agenda

Kelbel/Forbes motion to approve

7-0 motion passes

4. Approval of Previous Board Minutes

4.1 Action - Approve board meeting minutes, December 19, 2018

Pekarek/ Murphy motion to approve

7-0 motion passes

5. Filing of Finance Claims - TAG, Scott Brown

Decembers financials were reviewed. Brown reports we are 50% through the budget year. Revenues as compared to budget at 49%, with expenditures at 45% as of December 31st. Brown notes we have overall been consistently under budget. The budget is based on 485 ADM. Expenditures across the board are tracking appropriately and close to budget. Items that are tracking higher than budget are minor and not a cause of concern. Overall revenue is on target and our expenditures are tracking well and under budget. Brown reports no cash flow concerns through the year end.

Schempp/ Kelbel motion to approve

7-0 motion passes

6. Reports

6.1 Information- Finance Committee – Pekarek

Pekarek notes that all employee tax forms have been mailed and should be received by January 31st.

6.2 Information- Curriculum Committee – Schempp

Schempp reports that the curriculum committee met and discussed the health, tobacco unit is being developed to include vaping information. The middle school focus on group and team activities poses to be a challenge and we continue to discuss ways to fulfill these standards. The committee for competency based practices has been disbanded. Hard copy textbook policy has been developed for students that can't use screens for medical reasons. National Honor Society discussion continues with a recommendation made to the HR committee for a stipend for the staff NHS advisor. Schempp also reports the social emotional learning standards team continues to meet and should have something to report on their work shortly. Stocco inquires the time frame on the National Honors Society and Schempp reports that this would be something for next year.

6.3 Information- HR Committee – Forbes

Larsen states that the HR committee did not meet this month. Only the sub-committee met to discuss staff recognition options including longevity pay.

6.4 Information- Director's Report – Larsen

Enrollment is still at our cap with 16 PSEO students, 12 students on the waitlist, 30 plus applications that are still in process. We are at our cap for supplemental enrollment for the school year with 98 courses being taken by approximately 60 students for the year. Our ADM is currently at 489 which is above our budgeted ADM of 485. Larsen notes that supplemental courses are not included in the 489 ADM number. Brown notes we budgeted for \$40,000 in revenue for the supplemental program but that number will likely be significantly higher. We continue to negotiate with CenturyLink over pricing for services but are closer to a resolution however do not yet have a timeline from them. MDE did not approve our proposal for the 6th grade expansion so we will not be able to move forward with this for next school year. IQS is working with MDE to possibly appeal the decision. Larsen states IQS did not provide enough information for MDE's liking. Several board members inquire about IQS's position on the issue of the denied proposal. Larsen states several factors are at play between IQS and MDE. Larsen also notes that the expansion was looking to the future for BlueSky and will not have a financial impact on BlueSky and the middle school expansion committee will continue to meet to develop the program. Ondich states the middle school team continues to work on refining our middle school schedule, policy, and curriculum changes. Ondich thinks we have a possibility of hitting our target enrollment number for middle school with marketing efforts with the 7th and 8th grade alone. Marketing efforts continue to move forward with Arcstone with the launch of our new website. We will continue to refine our new site with new images, content and resources. Social media advertising has been turned back on and focused on middle school families and has helped to increase our enrollment numbers and applications. St. Cloud site is moving along with a location selected and staff in the area involved in meeting with the realtor and a contractor to move negotiations forward. Larsen reports she also spoke with a realtor in the metro area to move forward with a different space for our twin cities campus. Renee will be presenting at the MAAP conference in February, and will have a table at the school counselors conference in April. Ondich reports work with CAREI continues to work on improving practices to increase attendance. Larsen states Regional Centers of Excellence meetings continue with the required School Improvement plan and other documentation being submitted by March 1. Our 3 year online learning program review is also due this year on July 1.

6.5 Information- Student Activity/Updates – Schoenthaler

Ondich reports that several students have met with Schoenthaler and himself and are working on the planning of prom which will be on site May 4th. We anticipate and hope for 50 students.

6.6 Information- Assessment Updates/ IQS Goal Progress - Ondich

Ondich reports NWEA is coming up in March. The ACT will be on February 20th. 15 day drops are at 11%, down from 15% last year. 52% of students had consistent attendance last year but are at 64% at of this time. Our overall attendance is at 84% which is a large, strong jump for our student population as compared to years past.

6.7 Information - Student Services Report - Parcheta

Parcheta has nothing additional to report at this time.

Pekarek, Johnson motion to approve

7-0 motion passes

7. Consent Items

8. Unfinished Business

9. New Business

9.1 Action - Approve Staff Handbook Update - 2.11 Longevity Pay Policy for continued employment bonus for staff.

Schempp/ Kelbel motion to send back to finance committee for review

7-0 motion passes

9.2 Action - Review Policy 7.12 Fund Balance

Kelbel/ Schempp motion to approve

7-0 motion passes

9.3 Action - Approve Revised Meal & Mileage Reimbursement Rates
Rates changed to reflect federal rates. An increase to 58 cents (up 3 1/2 cents from 0.545). New rates take effect 2/1/19.

Pekarek/ Johnson motion to approve

7-0 motion passes

10. Public Input

11. Adjourn at 11:24 AM on January 30th, 2019

Kelbel/Forbes motion to approve

7-0 motion passes

12. Working Session to follow board meeting

Discuss "Institutional Standards" competency areas for 3 Year Online Learning Program Review (*Mission Statement, Governance, Leadership & Planning, Integrity & Accountability*)

In attendance: Kelbel, Johnson, Schempp, Pekarek, Ondich, Larsen, Parcheta

Future Meetings/Events Below:

Other: Next Board Election: May 2019