

**BlueSky Charter School
Board of Directors-Minutes
August 7, 2008**

Held at the Holiday Inn-Owatonna, MN following the 3 day all staff retreat

Board Members Present/Absent

Jayne Torma	Chair
Josh Ashton	Vice-Chair
Renee Parcheta	Treasurer
Kathy Taylor	Director-Absent
Jennifer Knutson	Secretary

Staff Present

Tom Ellis	Director
Mary Swingle	Assistant Director
Mayura Rutherford	Human Resource
Andrea Swanson	Social Worker
Jill Larson	Licensed Staff
Heidi Tungseth	Licensed Staff
Eleanor Groby	Office Assistant Taking Minutes

Meeting called to order at 11:15 a.m. by Jayne Torma-Chair

Approval of Agenda

Additions-

NACOL Membership

TIZ Academy

Contracts

Motion by Jennifer Knutson, second by Renee Parcheta to add ACOL Membership, TIZ Academy, and Contracts, to the agenda as presented. 4/0

Public Input

Andrea Swanson would like Mission and Vision added

Kathy Taylor board member, no communication with her other than Josh Ashton since the beginning of June. Will check by-laws for board member participation, and what needs to happen.

Approve June Board Meeting Minutes

Correction of Fleilstad spelling to Fjelstad, Change Julie Bjorklund to Dave Bjorklund, and E-Class to E-Classroom

Motion by Renee Parcheta, second by Jennifer Knutson to approve June 2008 Regular Board Minutes with spelling corrections to be made. 4/0

Approve June Financial Report and Bills-Tom Ellis

Discussion of the Income and Expense Statement for June. Budgeted for 700 ADM'S and ended the year with approximately 725. The budget as stated on the Income and Expense is not real accurate because of Special Education Budgeting not in correct categories, but overall budget very close. Goal is to keep 25% in reserve, anticipating no issue with this.

Motion by Josh Ashton, second by Jennifer Knutson to approve the Finance Report and the bills for the month of June other than pay-roll in the amount of \$102,385.43. 4/0

Authorize BlueSky to join the Minnesota School District Liquid Asset Fund-Tom

Joining Minnesota School District Liquid Asset Fund BlueSky will be able to receive a higher rate of return on money than putting into CD's or Money Market. This involves being a member of the Minnesota School Board Association also.

Motion by Renee Parcheta, second by Jennifer Knutson on August 7, 2008 to join the Minnesota District Liquid Asset Fund. 4/0

Jennifer Knutson as Board Secretary sign authorization to join.

Trustee for PayChex

Need to have a board resolution to remove Jeffery Couillard's name as Trustee from PayChex 403B paperwork and to facilitate the closing of the 403B set-up plan.

Motion by Renee Parcheta and second by Josh Ashton to remove Jeffery Couillard as of August 7, 2008 as Trustee for BlueSky School 403B plan through PayChex and appoint Tom Ellis and Christopher Onyango-Robshaw as Appointed Trustees. 4/0

Approve the hiring of Christopher Onyango-Robshaw-Tom Ellis

Christopher Onyango-Robshaw hired July 1, 2008 as Finance Director at \$55,000.00

Motion by Jennifer Knutson, second by Renee Parcheta to hire Christopher Onyango-Robshaw as Finance Director of BlueSky Charter School, annual Salary being \$55,000. 4/0

Annual Raises and Master Degree Adjustments-Jlayne Torma

Currently raises are given out August 1 and January 1 and Jlayne Torma would like to have everyone receiving raises August 1 the beginning of each year. Jlayne handed out spread sheets showing examples and discussed a pro-rating for first year raises. Has been tabled to the next meeting.

Election Process and Upcoming Annual Meeting-Tom Ellis

Elections to be held in November, new members will start in January 2009. Two positions are open-Kathy Taylor-parent representative, and Jlayne Torma-teacher. Two licensed teachers Gaia Buttweiler and Misun Bormann and Administrative Assistant Leah Shea have shown interest at this time. A discussion of ballot counting, possibly making board bigger, preparing ballots, and board roles, Tom will have additional information with more discussion at next meeting.

The Annual Meeting is a time for celebrating past year accomplishments and having election results available.

HOPE Study-Andrea Swanson

Andrea asked permission to share results on Web-site for Parents and Outside of BlueSky School with test score results with the Hope Data and the ID's would remain anonymous. The board has agreed as long as they review the data before it goes outside BlueSky School and at that time will give permission to share or not share test score information.

NACOL Membership

North American Council for Online Learning Membership fee is \$500.00, an organization that promotes online learning and has conferences to be attended to advance On-line Learning. Fall Conference being held October 26-28th in Phoenix, Arizona. Discussion on how to open this up to staff fairly, if you register before September 15th you receive a break in cost. Possibly looking at sending 1 person from Math and Science Area, 1 from English and Social Area, 1 from Counselor-Social Worker Area, 1 from Electives area, and 1 from Administration. Also need to consider a Special Ed staff member. With air fare, hotel, registration fee, etc looking at \$1500 a person. Something to think about as a conference every year for staff to attend.

Motion by Josh Ashton, second by Jennifer Knutson to join the North American Council of Online Learning with a membership fee of \$500. 4/0

TIZ Academy-Tom Ellis

TIZ Academy called Tom Ellis and needs a math teacher for 9th grade students. They are willing to have their students attend on-line Math Classes through BlueSky School and pay a fee per credit for their 19 students. BlueSky would need a coordinator to watch over these students to make sure they are engaged, etc. The board would need to make an exception for TIZ Academy since BlueSky had decided not to take OLL students.

Motion by Renee Parcheta, 2nd by Josh Ashton to have a one year agreement for 9th grade math classes for TIZ Academy students .4/0

Contracts-Mary Swingle

My Math Lab costs \$66 per student per year-around \$40,000

Tella Conference Line \$500 a month

Web-Ex \$550 a month

Admin MN-to purchase Technology items at a reasonable price

Motion by Josh Ashton, second by Renee Parcheta to renew and approve contracts with My Math Lab, Tella Conference Lines, Web-Ex, and Admin MN 4/0

Approve the Formation of Committees and Changes-Tom Ellis

Tom Ellis gave background information of Committees. Standing Committees do not need to be renewed, as Temporary Committees which are a one time committee need to go through the board if spending money, example of a temporary committee is Young Moms. Committees will come to the board and make recommendations in the future. Standing Committees are:-Finance and Budget, Personnel and Human Resources, Long Range Planning, Technology and Student Data, Curriculum and Staff Development and Re-licensure. A discussion followed with some changes to be made defining duties and concerns.

Motion by Renee Parcheta, second by Jennifer Knutson to approve the standing committee to be Finance and Budget, Personnel and Human Resources, Long Range Planning, Technology and Student Data, Re-licensure, and Curriculum and Staff Development. 4/0

Mission and Vision

Andrea Swanson presented BlueSky Charter School Vision-Values-Mission Statement. Andrea asked to have BlueSky School to endorse Vision-Values-Mission Statement and to dissolve the Visions Committee.

Motion by Jennifer Knutson, second by Renee Parcheta to endorse the new Vision Values Mission Statement and dissolve the Visions Committee since they have completed their charge. 4/0

Future Meeting Date

Trying to set Staff Meeting dates around board meeting to help with traveling and mileage. Board Meeting were set at June Meeting and posted on the Web Page.

Adjourn

Motion by Josh Ashton, second by Jennifer Knutson to adjourn. 4/0—1 p.m.