

## **BlueSky Board of Directors Meeting**

January 8, 2007

4:30 PM

33 East Wentworth, Suite 300

West St. Paul, MN

### **Tentative Agenda**

Approve the Agenda

Approve the Minutes

Public Input

Seat the newly elected board of directors

The current chair person will chair the meeting electing new officers of President(chair), Vice President, Treasurer, and Secretary in order. The chair person will call for nominations for the position of President. Nominations do not require seconds. Upon calling for nominations three consecutive times with no further nominations, the chair states: "Upon hearing no further nominations, I declare nominations closed."

Paper ballots will then be distributed to the newly elected directors to vote for the officer. Ballots will be collected and counted by the "old" chair and Jeffrey Couillard, and they will announce the results.

After the new president/chair is elected, the new president will take over the meeting and continue the process of electing new officers, following the above procedure.

### **Business Meeting**

1. To expedite the proceedings for School Business Solutions, they usually prefer to be on the early part of the agenda, and this would be an appropriate time for them to present the financial report. Motion needed to accept the financial report.
2. Motion needed to accept the audit.
3. Designate two additional bank signatories in addition to Tom Ellis. In the past, this was the chair and office manager. Motion needed.
4. Discussion among board members to : 1. Pick a regular time for future board meetings.(Motion needed).
  2. Determine which persons will be involved in preparing the tentative agenda (normally the board chair and administrator).
  3. Determine who the board wishes to act as scribe.
  4. Determine a rough outline format for future meetings; ie; approve agenda, public input, approve minutes, financial report from SBS, old business, new business, or???
5. Discussion among board members to establish major committees, members, and charges: New Contract with Sponsor; Finance; Membership and Board Development; Technology; Staff(Administration, Office, and Teacher) Contracts and Benefits; Long Range Planning. These committees can be appointed by the chair with input from board members, and the chair can appoint a committee chair person for each committee. It is important that a committee be appointed as soon as possible to begin negotiations with BC on a new contract. These appointments need to be reflected in the minutes.
6. Motion needed to approve the hiring of the following new teachers:

Cindy Duus (Social/Science/Math); Heather Delisle(Art); Amy Larsen(Science); Rachel Hilyar(FACS).

7. Motion needed to approve the hiring of the following new office staff: Jeffrey Couillard (Office manager); Christine Tabor(Office support). Dennis Perry(Registrar).
8. Motion needed to approve the following change in assignments: Mary Swingle from Business Teacher to Asst. Director; Andrea Swanson from Counselor/Social Worker to Student Services Coordinator/Social Worker; Amanda Furth from English/Plato Teacher to Staff Development and Curriculum Coordinator/English/Plato.
9. Motion to accept the course work, grades, and credits completed by BlueSky students attending foreign schools under Rotary International Scholarships towards meeting BlueSky graduation requirements.
10. Upcoming board training and education dates-Amanda Furth
11. Update on Student Enrollment-Jeffrey Couillard
12. Update of Office Improvements-Jeffrey Couillard
13. Update of Technical Changes-Mary Swingle
14. Public Input
15. Board Eval of Meeting
16. Adjourn